



'11 MAR -1 P2:15

STATE PROCUREMENT OFFICE  
NOTICE & REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

1. TO: Chief Procurement Officer
2. FROM: Kainoa Gonsalves- DLNR/Division of Aquatic Resources  
Department/Division/Agency

Pursuant to HRS §103D-306 and HAR Chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction:

Helicopter services needed for DAR MAUI East Maui Stream Survey. Monitoring to be conducted for the following dates: October 18-October 22, 2010. Additional hours added on to ammended PO request for an additional projected hours for Stream Monitoring survey's to be done in March or April of 2011.

4. Vendor Name: WindWard Aviation  
Address: Attention: Sharon Franco  
  
P.O. Box 596  
Puunene, Hawaii, 96784

5. Price:  
\$14,685.86

6. Term of Contract:  
(mm/dd/yyyy) From: \_\_\_\_\_ To: \_\_\_\_\_

7. Prior Sole Source Ref No.  
\_\_\_\_\_

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities: Windward Aviation is the only helicopter company in Maui County with the certification for aircraft and pilot clearance from the Aircraft Management Division and the U.S. Department of Interior to fly into mountainous ares throughout Maui County. This procurement request is for the stream survey work to be paid for by Federal Funds.

## REQUEST FOR SOLE SOURCE (Cont.)

Submit in Triplicate

9. Essential features. How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: Vendors pilot staff have extensive flight experience operating within remote areas in East Maui, and this company is the only Maui helicopter service with the appropriate certifications.

11. Alternate source. The following other possible sources for the good, service, or construction were investigated but do not meet our needs because: There is no alternate company with the required certifications.

## 12. Direct any inquiries to:

Department: Division of Aquatic Resources  
Contact Name/Title: Kainoa Gonsalves - Office Assistant

## 13 Phone Number:

808-243-5294

Fax Number:

808-243-5833

Expenditure may be processed with a purchase order/pCard: ☒ Yes ☐ No  
If no, a contract must be executed and funds certified.

Agency shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Pricing Data, if required.

14 *I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.*

  
Department Head Signature

3/1/11  
Date

## Reserved for CPO Use Only

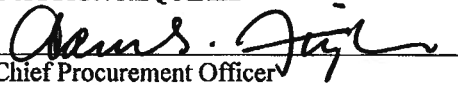
15 Date Notice Posted: 3/2/11

Submit written objections to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from the above posted date to:

Chief Procurement Officer  
State Procurement Office  
P.O. Box 119  
Honolulu, Hawaii 96810-0119

## 16. Chief Procurement Officer's comments:

This request is disapproved as it lacks justification as a sole source as there are other vendors that are able to provide helicopter services. The department has not established that the service required has a unique feature, characteristic or capability essential to the department to accomplish its work and is available from one supplier or source in accordance with HAR section 3-122-81(c). The department is advised to procure using the appropriate method of procurement (i.e. small purchases in accordance with Procurement Circular No. 2009-15), specifying the requirements for helicopter services.

17. ☐ APPROVED☒ DISAPPROVED☐ NO ACTION REQUIRED  
Chief Procurement Officer6/14/2011  
Date